

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Office Procedure - Revenue Department – Outsourcing of supporting services in the Departments of Secretariat – Continuation of outsourcing of twelve (12) Data Entry Operators in Revenue Department from 01.01.2015 to 31.03.2015 – Administrative Sanction – Accorded – Orders – Issued.

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REVENUE (OP-I) DEPARTMENT

G.O.RT.No. 40

Dated:22.01.2015.

Read the following:-

1. G.O.Ms.No.3, Finance (SMPC-II) Department, Dated.12.01.2011.
2. G.O.Ms.No.250, General Administration (SR) Department, Dated.01.06.2014.
3. G.O.Rt.No.687, Revenue (OP-I) Dept., dt.08.07.2014.
4. G.O.Ms.No.01, Finance (HR-I) Department, dt.05.01.2015.

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ORDER:

In accordance with the orders issued in the reference 3<sup>rd</sup> read above, Government have continued the posts of Twelve (12) Data Entry Operators and (2) Junior Stenographers in Revenue Department on out sourcing basis with effect from 02.06.2014 to 31.12.2014 as per orders issued in the reference 2<sup>nd</sup> read above.

2. In Revenue Department due to lack of sufficient man power at lower level, the work is adversely affected. Therefore, it is felt necessary to engage the services of Data Entry Operators for a further period of three months for effective work delivery system.

3. In the G.O. 4<sup>th</sup> read above, in addition to the conditions mentioned in the G.O.Ms.No.146, Finance (HR-I) Department, dt.27.06.2014, the Finance (HR-I) Department have issued orders that the Departments concerned shall follow the following conditions specifically in respect of contractual services:-

- i) The contract with the individual employees or with the Manpower Agencies shall not be treated as continuing from the past but as new contractual arrangement for a limited duration.
- ii) The departments shall not issue a generic order of contractual and shall refer to the arrangement as 'contracting services for specific duration with specific terms of reference.
- iii) The departments shall define specific Terms Of Reference (TOR), supervision system, performance management system, terms and conditions of contract and monitor fulfillment of these conditions.

4. The Government after careful examination of the matter and keeping in view the orders issued in the G.O. 4<sup>th</sup> read above, hereby accord administrative sanction for continuing the services of twelve (12) Data Entry Operators in Revenue Department for further period of (3) months with effect from 01.01.2015 to 31.03.2015 in accordance with the rates of remuneration prescribed to the Data Entry Operator in the reference 1<sup>st</sup> read above.

(P.T.O.)

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5. The expenditure on the sanction, accorded in para 3 above shall be met from the available funds under the following Head of Account "2052-Secretariat General Services, MH-090-Secretariat, SH (09) Revenue Department, 300-Other Contractual Services."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J.C.SHARMA  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
The Revenue (OP-II) Department.  
The General Administration (SU-IV) Department.

Copy to:-

The Finance (HR-I) Department.  
The Finance (Expr.Revenue) Department.  
The Finance (Budget) Department.  
The Deputy Pay & Accounts Officer,  
Secretariat Branch, Hyderabad.  
S.F./S.C.

// FORWARDED :: BY ORDER //

SECTION OFFICER